

MINUTES

Meeting: WESTBURY AREA BOARD
Place: The Laverton Hall, Bratton Road, Westbury, BA13 3EN
Date: 15 June 2017
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker (Chairman), Cllr David Jenkins (Vice Chairman), Cllr Gordon King and Cllr Jerry Wickham

Wiltshire Council Officers

Liam Cripps – Community Engagement Manager
Jan Bowra – Locality Youth Facilitator
Roger Bishton – Senior Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Ian Cunningham, Cllr Aminiasi Katonivualiku
Edington Parish Council – Cllr Mike Swabey

Partners

Wiltshire Police – Sgt Gill Hughes
Wiltshire Fire and Rescue Service – District Commander Jason Moncrieff
BA13+ Community Area Partnership – Carole King, Phil McMullan

Total in attendance: 19

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Sonja Harris, Dilton Marsh Parish Council.</p>
3.	<p><u>Introduction to Westbury Area Board</u></p> <p>The Community Engagement Manager provided an introduction to the work of the Westbury Area Board, together with details of priorities and budgets. A copy of the slides used in the presentation are appended to these minutes.</p>
4.	<p><u>Minutes</u></p> <p>Resolved:</p> <p>To confirm and sign the minutes of the meetings held on 13 April and 16 May 2017.</p> <p><u>Arising therefrom</u></p> <p>Minute No 6(a) – Partner and Community Updates – Wiltshire Police The Senior Democratic Services Officer reported that as requested at the April meeting, he had requested information from the Chief Constable about the cost of carrying out the investigation regarding the late Sir Edward Heath.</p> <p>He had received a response which stated that, whilst there had been some reports within the national media that may have suggested that the investigation had concluded, various lines of enquiry to the investigation were still being explored. The current cost of the investigation was £1,142,148 as at the end of March 2017. It was intended that a closing report would be produced towards the end of June 2017 and that it be published a short time later.</p>
5.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following Chairman's Announcement, details of which were included in the agenda papers:-</p> <ul style="list-style-type: none"> • The Wiltshire Bobby Van Trust – This Trust was a scheme which had

	<p>been operating in Swindon and Wiltshire for nearly 20 years and it provided a free home security service for older, vulnerable and disabled people. The Trust had now launched its Online Safety Initiative and would be the first scheme of its kind in the UK.</p> <p>This initiative was warmly welcomed and the Community Engagement Manager was asked to ensure that the scheme was publicised in <i>The White Horse News</i>.</p>
7.	<p><u>Community Hub Update</u></p> <p>It was reported that following the visit by Cllr John Thomson, Cabinet lead for campuses and hubs and Laurie Bell, Associate Director, Communities & Communications to the Area Board on 8 December 2016, and the subsequent meeting with area board members on 19 January this year, a feasibility study that looked at improvements to the existing library building and its future usage – taking into account all the floors and the space available had been undertaken.</p> <p>Architects had carried out an initial scoping exercise looking at potential schemes to deliver community space within the building, to create a community hub model. Further work was now being undertaken on the financial viability of these schemes including budget and possible funding streams and use of the building to generate income.</p> <p>Any investment would be subject to business case, which would be drafted following completion of the feasibility study and would be considered by the council’s Cabinet.</p> <p>The feasibility study took into account input from area board members as representatives of the local community area.</p> <p>On completion of the feasibility and once the financial position was clear it was proposed to update the area board members and to discuss the next steps.</p> <p>The four Members looked forward to attending a meeting in the near future and to the opportunity to deliver a hub model in Westbury Town Centre.</p>
8.	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Resolved:</p> <p>1) To appoint Councillor representatives to outside bodies for the Municipal Year 2017/18 as follows:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Leigh Park Community Centre (Westbury) – Cllr Russell Hawker <input type="checkbox"/> Warminster & Westbury CCTV Partnership – Cllr Russell

	<p>Hawker</p> <ul style="list-style-type: none"> <input type="checkbox"/> Westbury Community Area Partnership – Cllr Gordon King <input type="checkbox"/> Westbury Ham Community Project – Cllr Gordon King <p>2) To reconstitute and appoint Councillor representatives to the following working groups for the Municipal Year 2017/18 as follows:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Westbury Community Area Transport Group (CATG) Cllr Russell Hawker Cllr David Jenkins Cllr Gordon King Cllr Jerry Wickham <input type="checkbox"/> Westbury LYN Management Group – Cllr David Jenkins <input type="checkbox"/> Westbury Health & Wellbeing Group – Cllr Gordon King & Cllr Jerry Wickham <p>3) To note the terms of reference for the working groups as set out in appendix C to the report presented.</p> <p>4) To defer the appointment of an Older People’s & Carers’ Champion until the next meeting.</p>
9.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted the following updates from key partners:-</p> <p>(a) Wiltshire Police Sgt Gill Hughes presented a report from which it was noted that following on from the traumatic events in London and Manchester, Armed Police Officers had been placed in some of the more prominent locations in Wiltshire, such as Salisbury, in order to reassure the public that the Police were continuing to do all they could to keep the public safe.</p> <p>It was reported that June would mark the start of the Summer Drink Drive campaign, the aim being to reduce the number of people who considered driving whilst under the influence of alcohol or drugs.</p> <p>Crime statistics for April and May were received for Westbury town and also the surrounding villages. It was reported that whilst noting that the number of police officers had been slowly decreasing, it was pleasing to note that crime figures across these two areas was remaining fairly consistent.</p> <p>Dr Peter Biggs referred to violent crimes against a person and requested</p>

that this figure be broken down to separate domestic violence and public place assaults.

- (b) **Dorset and Wiltshire Fire & Rescue Service** Jason Moncrieff, District Commander for South West Wiltshire presented a report on behalf of District Commander Andy Green from which I was noted that a number of schemes were being developed to work with colleagues in the Ambulance Service in order to meet the needs of the community.

The Service was in the process of developing a new Community Safety Plan 2017-2021, which would set the direction and aspiration for service delivery across the whole of Dorset and Wiltshire.

Work was being undertaken in primary schools where education advisors visited classes with structured lesson plans that focussed on issues such as the Fire & Rescue Service, the dangers of playing with matches, the importance of smoke alarms, having a fire plan and dialling 999 in an emergency. Older children were also taught why they should not make hoax calls. It was noted that key safety tips for staying safe near water were being promoted with the onset of Summer.

It was reported that between 21 January and 3 April 2017 there were 46 incidents in the Westbury area of which there was one significant incident where crews rescued a female from a three car collision using hydraulic rescue equipment.

Jason Moncrieff drew attention to the need to recruit more firefighters, who provided a part-time service around other commitments. It was agreed to publicise this need in *Our Community Matters*.

- (c) **BA13+ Community Area Partnership** The written report was received and noted.

Carole King drew attention to the next Partnership meeting which was scheduled to take place on 17 August 2017 which would also be the Annual General Meeting. The theme of this meeting would be Culture and Arts.

It was noted that the Partnership was working closely with Alzheimers Support in order to help the Dementia Action Alliance. The formation meeting took place on 7 June at Crosspoint and the Partnership was very keen to hear from anyone who might be interested in helping with this important work.

- (d) **Bath Clinical Commissioning Group** The written report was received and noted.

Members requested that a representative from the CCG be invited to

	<p>attend a meeting to explain the current work being undertaken and to answer any questions. They also asked that the reports presented contain information about current issues affecting the local community.</p> <p>(e) Healthwatch Wiltshire The written report was received and noted.</p> <p>(f) Westbury Town Council A written report from the Town Council was received and noted.</p> <p>Cllr Gordon King, Mayor, further reported that it was hoped that four defibrillators would be provided in Westbury and that the Town Council would be placing the necessary order shortly.</p>
10.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2017/18 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 2379 – Welfare of the Elderly</p> <p>To approve a grant of £900.00 towards the cost of upgrading Grassacres Hall.</p> <p>(2) Application 2239 – Avon Valley Runners</p> <p>To approve a grant of £2,000.00 towards the cost of building a suitable all year running AVR facility around the main rugby pitch at Trowbridge Rugby Club.</p>
11.	<p><u>Youth Grants</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for two applications. After hearing from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 412 – Westbury Youth Football Club</p> <p>To approve a grant of £3,000.00 towards the Continuous Improvement Project which sends coaches on higher level FA courses to improve</p>

	<p>the standard of coaching and improve safety for all members of the club.</p> <p>(2) Application 389 – Matravers School Combined Cadet Force</p> <p>To approve a grant of £3,299.50 towards the cost of providing target shooting for the Combined Cadet Force.</p>
12.	<p><u>The Big Pledge</u></p> <p>The Community Engagement Manager introduced and explained the 'Big Pledge' for 2017. He reported that Team Westbury had been established to encourage individuals to sign up with the aim of clocking more miles on foot than the previous year when the Westbury Team came second to Melksham.</p>
13.	<p><u>Urgent items</u></p> <p>There were no items of urgent business.</p>
14.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next meeting of the Westbury Area Board will be held on Thursday 10 August 2017 at The Laverton, Westbury.</p>

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Welcome to *Westbury Area Board*



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Community Engagement Manager

Helping deliver the vision to strengthen local communities and help them to do more for themselves

- Maximise the involvement and engagement in council services and decisions; particularly those that affect our area
- Assist the area board to deliver its local priorities
- Encourage and administer grant applications
- Support the various groups of the area board; Community Area Transport Grants (CATG), Health and Wellbeing Group, Local Youth Network (LYN)
- Facilitate and coordinate community events and activities
- Connect communities and maximise opportunities
- Communicate what's happening

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What I will cover this evening...

- Area boards – what they do
- Budget for this year
- Priorities for this year
- Community events and activities – what's happening



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Area boards and what they do...

- Host events and meetings where the local community can participate
- Invest in local community projects
- Agree local priorities and take action to address them
- Influence and take decisions on local service delivery
- Support and deliver activities for young people
- Communicate information every week
- Encourage participation and volunteering in community activities
- Acts as a consultee on council policy and changes

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Area boards over the past 8 years - some headlines...

- **120,000** people have taken part in events and meetings
- **£12m** invested in local community projects - every £1 invested secures £4 in external funding
- **5,000** local projects and community groups funded
- **25,000** people receive information each week
- **25,000** volunteers supported events and activities
- **6,000** local people helped set local priorities
- **15,000** young people benefit from 350 projects supported by area boards each year
- **4 million** area board news articles viewed each year

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Budget - grants funding - total

- Total funding allocated:
 - £1.7 million devolved to 18 area boards - 2017/18
- Splits into:
 - £800k for community grants (capital)
 - £400k for community transport (capital)
 - £350k for youth projects (revenue)
 - £138k for health and wellbeing (revenue)



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Westbury Area Board Budget 2017/18

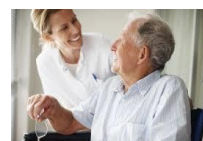
- Total funding allocated:
 - £71,329 - 2017/18
- Splits into:
 - £32,799 for community grants (capital)
 - £16,512 for community transport (capital)
 - £14,318 for youth projects (revenue)
 - £7,700 for health and wellbeing and older people's champion (revenue)

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What the grants are for...

- Community and transport grants
 - prioritise and approve minor highway works
 - Improve pavements and paths
 - Fund new works, not routine maintenance
- Health and wellbeing
 - Support for older people and those who are vulnerable
 - Support healthier communities
- Older people's champion
 - Coordinate support for the elderly and vulnerable
 - An advocate and advisor to the board on behalf of older people
- Local youth networks
 - Involving young people
 - Increasing positive activities available



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Setting local priorities

- Every two years public data produced by partners and services that provides a strategic assessment (JSA)
- Local people review and agree what matters in their area – the ‘Our Community Matters’ conferences (Oct 16 - Feb 17)
- Identify actions with support of area boards
- Monitor the outcomes and difference made



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Our local priorities

Children and young people	
Mental and emotional health	66%
Positive leisure time activities	55%
Child poverty	47%
Educational attainment	43%
Childhood obesity	32%
Special educational needs and disability	28%
Job prospects	28%
Teenage pregnancy	2%

Community Safety	
Anti-social behaviour	79%
Protecting the vulnerable	70%
Alcohol and drug abuse	40%
Highway safety	38%
Domestic violence	30%
Social cohesion	30%
Emergency planning	13%

Culture	
Affordable access to cultural activities	60%
Involvement in community events	55%
Library use	53%
Diversity and social inclusion	47%
Heritage and history	43%
Participation in arts	21%
Venues for cultural activities	21%

Economy	
Employment opportunities	64%
Apprenticeships and work experience	60%
New business creation and start ups	53%
Training and skills	49%
Support for existing businesses	40%
Inward investment	17%
Debt and financial inclusion	17%

Environment	
Fly tipping and litter	85%
Protecting the countryside	79%
Wildlife and biodiversity	53%
Recycling rates	43%
Flooding	19%
Improving rights of way	19%
River quality	2%

Health and wellbeing	
Mental health	70%
Physical fitness and activity	53%
Healthy lifestyles	49%
Support for carers	49%
Obesity	47%
NHS Health checks and vaccinations	28%
Breast feeding and post natal care	4%
Skin cancers	0%

Older People	
Social isolation and loneliness	87%
Dementia	51%
Support for carers	40%
Safeguarding the vulnerable	32%
Avoiding emergency admissions	30%
Independent living	26%
Positive activities	26%
Poverty	9%

Transport	
Access to public transport	70%
Road improvements	49%
Highway infrastructure	45%
Speeding and road safety	43%
Cycling and walking	40%
Reducing car use and traffic	19%
Air quality	17%
Street cleaning	17%

Our Community and housing	
Affordable housing	66%
Deprivation and poverty	60%
Community events and activities	57%
Civic pride and participation	47%
Volunteering	32%
Diversity and inclusion	23%
Homelessness	15%

<http://wiltshirejsa.org.uk/>

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Our local priorities

Children and Young People

- Child Poverty
- Mental and emotional health

Community Safety

- Anti-social behaviour
- Protecting the vulnerable

Culture

- Library use

Economy

- New business creation and start-ups

Environment

- Fly tipping and litter

Health Wellbeing and Leisure

- Mental Health
- Support for carers

Older People

- Social isolation and loneliness
- Dementia

Transport

- Road improvements

Community and Housing

- Deprivation and poverty

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Community events and activities

- Aim is to bring communities together
- Take action to address priorities
- Support national and local campaigns; such as 'The Great British Spring Clean' (March 2017)
- This year there are a number of county-wide and local activities:
 - Tree planting to commemorate the ending of WW1
 - The Big Pledge - 'London Calling' #TeamWestbury
 - Clean up Wiltshire



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Want to know more?

- If you're new to area boards you can find out more on the following link: [click here](#)
- Plus:
 - Visit 'Our Community Matters' - community website
 - Regular weekly email newsletter from each board
 - Twitter @WestburyCEM
 - Partners mailing lists



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